

LOUISBURG USD 416

Out-of-District Request for Transfer

School Requested:
(check one)

- Broadmoor Elementary School
- Rockville Elementary School
- Louisburg Middle School
- Louisburg High School

FROM: _____
(Print Name and Address of Parent)

TO: _____
(Print Name and Address of Student)

GRADE: _____

I hereby request that USD 416 consider my request for a transfer in from out-of-district. I understand that this transfer is dependent on the availability of staff, facilities, equipment and supplies. No out-of-district enrollment will be considered after the September 20th official enrollment count. There is no guarantee that out-of-district students will be admitted on an annual basis. The Board of Education shall have the final authority to permit enrollment of a non-resident student. Any student who has been suspended or expelled from any other district will not be admitted to the district unless approved by the Board.

This request is made for the above-named student enrolling in the USD 416 school system for the _____ school term.
(year)

Signed: _____ Date: _____
Parent or Guardian of Student

Phone: _____

Request Approved: _____ Date: _____

Request Denied: _____ Date: _____

