

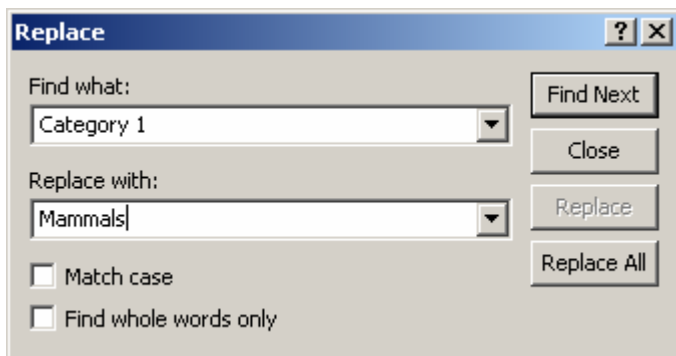
## Technical Notes and Hints on Jeopardy PowerPoint Game

This is a guide to getting started on using PowerPoint to create a simulated Jeopardy game in your classroom. The components of this set of resources include the following:

1. A game board which utilizes a PowerPoint template upon which your information (answers and questions) are entered. (Jeopardy\_template.ppt)
2. An Excel spreadsheet to keep score. (Jeopardy Scoring Sheet.xls)
3. The musical score to Jeopardy in MP3 file format. (Jeopardy!2.mp3)
4. A free MP3 player (Winamp) to install on your PC to play the music. (winamp278\_full.exe)
5. A lesson plan in MS Word Format
6. This guide for technical issues in MS Word format. (Notes and Hints on Jeopardy PowerPoint Game.doc)

### Preparing the PowerPoint Template

Load the PowerPoint file Jeopardy\_template.ppt onto a windows 98 / 2000 computer. I recommend using a laptop if available. Use the template and type over the existing information modifying it to the specific topics of your Jeopardy game. To change the title on the first slide, double click on the word art template which reads, “Add Game Title (Click)” Then type an appropriate title in the dialog box and click OK. Next replace the category text at the top of each column in the first slide with the appropriate category titles for your game. This is done by clicking once to select the cell and then clicking and dragging across the text to select it. You then may type over it and replace the “Category 1” for example, with the appropriate title for your category. Repeat this for all six categories. Next you will notice that the slides have all got “ Category 1, Category 2, ..... etc) on all the slides. A quick way of replacing this is to use the Edit Replace feature in PowerPoint. Pull down Replace from the Edit menu. Type in Category 1 in the “Find what” entry box. Type in the name of the new category in the “Replace with” entry box. In the example below I am replacing Category 1 with Mammals. Click on the “Replace All” button and all occurrences of those words will be replaced. (Note: Be sure and include the space between the word “Category” and the “1”).



Repeat this procedure for each category. Your template should be saved as a copy with a different filename so that you keep the template generic for future use by others. It is now ready for use.

## **Using the PowerPoint Template**

I suggest that the teacher or an assigned student run the computer. Set the computer up so that the PowerPoint Jeopardy game is visible to the entire class by projecting it onto a screen or on a TV monitor. Make sure you are on the first slide. Launch the show by clicking on the show button or by clicking on Slide Show pulled down from the View menu. The first slide is the Jeopardy game board. Each dollar figure (100, 200, 300) is a hyperlink to another slide. When you click on the number you will be taken to the appropriate slide with its corresponding prompt statement. The teacher “game host” should be familiar with the Jeopardy rules and the role that the host will have to play. The host asks the selected contestant for a category and amount choice for their wager. Upon their response the computer operator clicks on that category and the host reads the resulting slide. This slide, of course, has a statement for which the contestant is to generate an appropriate matching question. The contestant has 20 seconds to begin to state his / her relevant question-answer. If they cannot make a question-answer in the allotted time another team or contestant may give an question-answer. The other contestants can signal the host by using a buzzer system (if available) or vocal signals or visually by raising their hand. After the contestant gives the question-answer the computer operator clicks on the link which says, “The Correct Question Is...”. This will take you to the slide with the correct answer. If the contestant has given the correct question their wager is added to their score and if they are wrong their wager is deducted from their score. Finally the computer operator clicks on the link that says, “Now Back to the Game Board”. This takes the PowerPoint back to the game board for the next round. This process is repeated until the board is entirely used up. The status of the board is indicated by the color of the money links. An unused item has a white link. A used item has a pink link. These colors may be adjusted in the format area of PowerPoint. Score may be kept manually or using the Excel spreadsheet in these materials.

## **Keeping Score with Excel**

Open the Excel file “Jeopardy Scoring Sheet.xls”. You will find two tabs at the bottom. One is the Jeopardy Scoring Entry Sheet and one is the Jeopardy Scorecard Chart. The Jeopardy Scoring Entry Sheet is used for the entry of scores as they occur during the game. The Jeopardy Scorecard Chart is used for displaying the scores to the class on the LCD projector or monitor. If desired the computer operator may use the Alt-Tab function on the computer to toggle back and forth between the score and the Game. This may be distracting, however, and it may be better done with two computers.

Preparing the sheet – Click on the tab labeled “Jeopardy Scoring Entry Sheet” and enter the names of three individuals or three teams in the cells at the top (B2, C2, D2). Do not enter the names at the bottom (in yellow) as those are linked to the cells at the top and will be automatically changed to reflect whatever you type in the top cells.

Keeping Score – The only other cells in which you need to enter any information are the cells in the tan, green and purple areas with default zeros in them. You simply click on the cell and enter either –300, -200, -100, 100, 200 or 300 depending on the results of the wager for that round. The totals will be automatically calculated and the chart on the tab “Jeopardy Scorecard Chart” is automatically updated with adjusted columns.

## **Installing Winamp (Music Player)**

Insert the CD into your computer. Using your Windows Explorer or My Computer programs click on the drive with your CD. Usually this is drive D. Then click on the folder “Jeopardy Game Files”. Then click on the folder, “Winamp audio player software install”. Then click on the installation file named, “winamp278\_full.exe”. This will start the installation of Winamp on your computer.

### **Playing the Jeopardy Music in the Background with Winamp**

Use Windows explorer to prepare a new folder to store the music files. Then move the 30 Jeopardy music sound files e.g. “Copy (29) of Jeopardy!2.mp3” to the folder on your computer. Once they are on your computer you may start the Winamp program. Then use windows explorer to move all the music files to Winamp. This can be done by doing the following:

1. Make sure your computer has speakers and that the sound card and all connections are working properly.
2. Open Windows explorer and Winamp at the same time. Tile the two programs so that they are both open on the desktop.
3. From Windows explorer select all the music files by clicking once on the first file, then holding down the shift key and clicking on the last sound file.
4. Move all the selected files at once by clicking and dragging to the song list area of Winamp.
5. Click on the first song in the list within Winamp. Then click on the play button of Winamp. The music will then play.